



DOCUMENT CHECKLIST SCHENGEN VISA TO NORWAY

List of supporting documents to be submitted by applicants in Thailand

Submit all required documents when you meet at VFS, otherwise the application may be rejected. Print out this list, tick off the boxes and sign.

I. GENERAL REQUIREMENTS

<input type="checkbox"/> Original passport valid for three months after the intended travel and containing at least two blank pages. Copy of the bio data page.
<input type="checkbox"/> One photo not older than six months, not edited (requirements)
<input type="checkbox"/> A signed print out of the harmonised application form from the UDI online application portal
<input type="checkbox"/> Travel medical insurance valid for the entire trip and the entire Schengen area, with coverage of at least EUR 30,000
<input type="checkbox"/> Proof of identity <input type="checkbox"/> Copy of name change certificate, if relevant
Proof of occupation <input type="checkbox"/> If employed: A company registration and a statement of employment, indicating the number of vacation days granted, the position in the company and the monthly salary <input type="checkbox"/> If self-employed: Evidence of business ownership (company registration)
Minors (below 18 years of age) travelling without legal guardian(s) <input type="checkbox"/> Birth certificate <input type="checkbox"/> Proof of custody (e.g. marriage certificate, divorce certificate, registration of residence) <input type="checkbox"/> If the legal guardian(s) is/are not present at the time of submission of the application: The original letter of consent from legal guardians, verified by a legal entity (e.g. municipal registration office or court)

II. DOCUMENTS TO BE SUBMITTED DEPENDING ON THE PURPOSE OF THE TRIP

Tourism <input type="checkbox"/> Reservation for a hotel or other proof of accommodation for the duration of the entire stay <input type="checkbox"/> An itinerary of the planned trip if several countries are visited <input type="checkbox"/> Proof of a round-trip airplane reservation <input type="checkbox"/> If travelling in an organised trip: a certificate or voucher (original) from a travel agency or tour operator confirming the booking of an organised tour

- Bank statements covering the last three months, including bank account movements of the applicant or the person covering the cost of the trip, or other proof of sufficient means of subsistence for the intended entire journey and the duration of stay
- Copy of Real Estate Property (title-deed), marriage certificate, birth certificate of children, if relevant

Business

- Invitation letter in original from the business associate or company in the Schengen country, stating the purpose, financial cover and the length of the visit (in original and written on company letterhead paper)
- Original certificate of employment or equivalent from the company or organisation in Thailand – stating position, length of employment, salary, purpose and duration of the trip, and who will absorb the expense for the visit
- Trade fair entry tickets and an invitation stating purpose and duration of the trade fair, if relevant
- Bank statement of the last three months from the entity that is covering the cost of the trip

Visiting family or friends

- Proof of sponsorship and/or private accommodation, if the inviting person is financing your stay: [Sponsorship form](#)
- Proof of relationship with the host or inviting person: a birth or marriage certificate or family book, a photocopy of the bio data page of the passport and travel history of the sponsor in case of non-legal relationship, proof of correspondence (boyfriend/girlfriend)
- Copy of real estate property (title-deed), bank account, marriage certificate, birth certificate of children (if relevant, or other proof of social or financial ties in Thailand)

OPTIONAL:

- If you want another person to represent you during the application process, you can give the person a [Power of Attorney](#)
- If you are applying for a long-term visa with multiple entries, we recommend that you submit your previous visas with entry/exit stamps

Applicant's remarks (if any) and signature:

VFS' remarks:

VFS center:

Date:

Signature: